

WEST MOORS PARISH COUNCIL

MINUTES of the **PARISH COUNCIL MEETING** held on Thursday 27th February 2020 in the Council Chamber, Pavilion, Fryer Field, West Moors at 7.30pm.

PRESENT:

Cllr M Hawkes – Chair		
Cllr Mrs R Burke	Cllr A Clarke	Cllr D Green
Cllr Mrs C Holmes	Cllr S Linford	Cllr D Shortell
Cllr C Way	Cllr K Wilkes	Cllr A Willats
Cllr Mrs P Yeo		

OTHERS PRESENT: Mrs Judi Weedon (Clerk to the Council)
Mrs Amie Fawcett (Assistant to the Clerk to the Council)
Dorset Councillor M Dyer

APOLOGIES: Cllr Mrs N Senior

19/323 QUESTIONS FROM MEMBERS OF THE PUBLIC

None

19/324 TO RECEIVE DECLARATIONS OF INTERESTS AND REQUESTS FOR DISPENSATIONS – LOCALISM ACT 2011 – DISPENSATIONS FROM SECTION 31(4)

None

19/325 DORSET COUNCILLORS REPORT

Cllr Shortell and Dyer reported on refuse collection changes, West Moors Middle School applying for Academy status, Dorset Council Plan and Local Government Awards where Dorset Council has been shortlisted for 4 awards. A copy of the full report is available in the council office.

Dorset Councillors were asked if they knew how many children's homes in Dorset are run by private companies, they did not know the answer.

19/326 TO APPROVE AND SIGN MINUTES OF THE PARISH COUNCIL MEETING HELD ON 30th JANUARY 2019

Having been circulated, the minutes on pages 2491-2501 were agreed, adopted and signed.

Cllr Clarke updated members on minute number 19/314, local dementia safe houses.

19/327 TO APPROVE, ADOPT AND SIGN COMMITTEE MEETING MINUTES

a) **The Report of the Planning Consultative committee** held on the 6th February 2020 pages 2502-2503 as circulated, was confirmed, adopted and signed.

19/328 TO RECEIVE PARISH CLERKS REPORT

- a. Land/Asset Transfer: This matter has recently been chased. The complication regarding the overage payment due to the Fryer family as well as that payable to Dorset Council has to be resolved, delaying things severely. Dorset Council have employed a locum lawyer. The parish council solicitor is waiting for the confirmation of which stage this is at and when the documentation can be finalised.
- b. Skatepark Graffiti minute no 19/308i refers: The young people who carried this out were identified by the police and the council has received letters of apology from four young people responsible for the graffiti.
- c. The Precept request was submitted on the 31st January and confirmation received.
- d. The Assistant to the Clerk, Amie Fawcett, has passed the Certificate in Local Council Administration qualification.
- e. A theft occurred from the green container located at Fryer Field over the weekend of the 15/16 February. A couple of items were stolen, and an insurance claim is in progress.

19/329 ACCOUNTS FOR PAYMENT

It was

RESOLVED that the accounts for payment be approved as attached on page 2507 of these minutes. (Cllr's Hawkes and Wilkes to authorise the electronic payments)

Voting: unanimous.

19/330 MEETING SCHEDULE JULY 2020 TO JUNE 2021

Members discussed a draft meeting schedule for 2020/21. It was suggested that a full council meeting was not necessary in August as this is the holiday period and that there were no committee meetings during the month where recommendations would need ratifying. After consideration it was

RESOLVED that the meeting schedule for 2020/21 as shown on page 2508 is approved.

Voting: unanimous.

19/331 CONSIDER CHANGING NAME TO TOWN COUNCIL

Cllr Mrs P Yeo presented a report and asked members to consider changing the name of the council to Town Council.

Cllr Yeo reported that this matter had previously been discussed in August 2016 but concern was raised about the status of a Town Mayor. However, with the recent creation of Dorset Council and the removal of the District Council it was felt time to readdress this matter.

It was noted that Town and Parish councils both have identical legal status, the only difference is that a town can appoint a mayor. It was pointed out that various places in Dorset with smaller populations than West Moors already hold Town Council status such as Wareham, Chickerell and Sturminster Newton. The council is taking on increased responsibility and this is presumed to continue over the coming years. It is also evident that towns appear to receive more attention and respect from Dorset Council and are put first in the decision-making process and in gaining funding, this of course would be of benefit to West Moors going forward.

Changing the name to town council would not change the nature or character of West Moors, and we will still keep our village feel, but it could mean that the council is better placed to protect and enhance the area to ensure it thrives and can respond positively to any future challenges.

Members then discussed the proposal and it was noted that in planning terms West Moors is already classed as a town, with over 7500 residents. Much discussion about the position of mayor and civic events took place. It was stated that the title of mayor seems to hold more status, but the members present did not wish to see civic events being held. It was also suggested that the residents should be asked what they think before any change is made but this suggestion was not formally proposed, and no seconder came forward.

It was also noted that there would be a cost involved in changing signage, etc but this could be carried out over time. After discussion

It was

RESOLVED that the parish of West Moors shall have the status of a town and shall be called West Moors Town Council going forward.

Voting: 9 for, 2 against (Cllr's Holmes and Linford wished their vote to be recorded)

It was further

RESOLVED that West Moors council leader remains as chairman and not a mayor at this time, with the status being re-discussed in May when a new chair is appointed.

Voting: unanimous

19/332 APPROVE CONTRACTOR FOR SKATE PARK PROJECT

A tender for the skatepark project was published on the 6th January and 5 tenders were received by the bid deadline. Cllr's Hawkes, Wilkes and Holmes along with two skate park users reviewed all the tenders and scored them as per the criteria set out in the tender.

Members reviewed the table showing the range of scores each tender was given by both councillors and the skate park users.

After careful consideration it was

RESOLVED that Canvas Spaces Ltd be awarded the tender to design and build a concrete skate facility at Fryer Field as specified in the tender document.

Voting: unanimous

19/333 RECEIVE AND CONSIDER RECOMMENDATIONS FROM THE CLIMATE EMERGENCY WORKING GROUP

Cllr Holmes gave a verbal report on the progress of the working party and reported that a speaker for the Annual parish meeting had been secured to talk about the climate emergency.

a. Change to the Working Party Terms of Reference

It was

RESOLVED that the Terms of Reference for the Climate Emergency Working Party be amended to read 'All Reports and recommendations will be directed to Full Council'

Voting: unanimous

b. Tree Planting

Members received a report compiled by Cllr Clarke suggesting suitable locations to plant trees in order to offset some of the carbon footprint for West Moors. It was reported that Dorset Council is carrying out in-house tree planting as part of their climate emergency targets. It was suggested that although Cllr Clarke's report highlighted tree planting in land not currently owned by the West Moors council that maybe permission could be sought from Dorset Council to plant trees on land that is in their ownership at present. It was envisaged that any tree planting would involve local people. After discussion it was

RESOLVED that West Moors Council approves the framework for the planting of trees/hedges as detailed in the report as compiled by Cllr Clarke.

Voting: unanimous

19/334 GOOD CITIZEN AWARD JUDGING PANEL

The Good Citizen Award was introduced in June 2019 with a view to making presentations at the Annual Parish meeting in April. Applications have now been received and it was

RESOLVED that Cllr's Burke, Linford and Willats would judge the Good Citizen Award applications.

Voting: unanimous.

19/335 WESTIVAL

Members received an update from Mrs Fawcett. Many stalls have already been secured along with various food and drink vendors. All activities have been booked and include a climbing wall, water zorbing, airplane cockpit, nerf gun games and more.

Three sponsors have been secured to assist with the finance for the event.

19/336 MONTHLY LIST OF COMPLAINTS

Members received the monthly list of complaints received at the parish office. The contents were noted.

19/337 TO RECEIVE CORRESPONDENCE

- a) Local Council Review Magazine – Winter 2020

19/338 INFORMATION FROM MEMBERS

a) Cllr Way reported that the youth club were reviewing their safeguarding policies. And that the roof of the youth club building is to undergo an asbestos inspection.

b) Cllr Shortel reported that he had received a letter from a resident about the Pinehurst Road/Station Road junction

c) Cllr Alex Clarke reported that the Dementia Action Group magazine is out now and is available in the council office.

- d) Cllr Hawkes reported that he was attending the DAPTC larger Town and village meeting on Friday 28th Feb along with Cllr Way. He also requested that all councillors attend the Annual Parish (Town) Meeting in April

19/339 FUTURE AGENDA ITEMS

Action Plans to assist residents if Coronavirus reaches West Moors.

The Chair declared the meeting closed at 20.45hrs

The next meeting of the parish council will be held on the 26th March 2020 at 19.30hrs.

SIGNED DATE
Chair

Payments authorised prior to meeting			
Payment method	Invoice amount	Invoice date	Details
EB 28.02	£3,237.35	19.02.20	Salaries – Month 11
Total	£3,237.35		
Payment list dated 27.02.2020			
EB 02.03	£1,013.75	19.02.20	HM Revenue and Customs – Tax and NI (Month 11)
EB 02.03	£1,085.42	19.02.20	Dorset Council Pension Fund – Pension Contributions (Month 11)
EB 02.03	£106.80	29.01.20	PTS Compliance - PAT testing for office and pavilion
EB 02.03	£30.00	29.01.20	PTS Compliance - PAT certification
EB 02.03	£26.59	31.01.20	Roman Group - Stationery
EB 02.03	£43.20	01.02.20	Vision ICT – 2 email accounts - April 2020 to March 2021
EB 02.03	£3,991.37	29.01.20	Light Angels – Christmas Lights
EB 02.03	£2,520.00	05.02.20	Phoenix Marble and Granite – Repairs to 31 memorials in cemetery
EB 02.03	£278.85	07.02.20	Jean Ware Legacy Award 2019 - Claim 2
EB 02.03	£240.00	10.02.20	Pauline Holloway – Parish office work 23.01.20 -07.02.20
EB 02.03	£53.72	06.02.20	Bournemouth Water Business - Parish office water & sewerage charge - 6 Aug 19 to 5 Feb 20
EB 02.03	£46.25	13.02.20	Climb Vertigo – Deposit for wall for WESTIVAL 2020
EB 02.03	£60.00	17.02.20	Aqua care - Legionella testing at pavilion for FEB
EB 02.03	£20.00	18.02.20	Vinney's Trophies – Memorial Plaque for new bench on Petwyn
EB 02.03	£1,103.32	14.02.20	Glasdon UK Ltd – Bench for Petwyn
EB 02.03	£13.44	14.02.20	Bournemouth Water Business – Cemetery water charges 01.09.19 to 13.02.20
EB 02.03	£244.72	14.02.20	DEOS – photocopier service charge 17.02 to 16.05.20 & extra copies
Total	£10,877.43		
Direct Debit and Debit Card payments			
Payment method	Invoice amount	Invoice date	Details
DD 13.02	£7.20	09.02.20	Sage - February payroll software charge
DD 25.02	£86.32	01.02.20	1 st Connect – parish office line rental & broadband 01.02 to 29.02
Total	£93.52		

West Moors Parish Council
Calendar of Meetings 2020/21

<u>May 2020</u>		<u>December 2020</u>	
7th	Planning Consultative/Environment	3rd	no meeting
14th	no meeting	10th	Planning Consultative
21st	Annual Parish Council	17th	Council
28th	Planning Consultative/Finance	24th	no meeting
		31st	no meeting
<u>June 2020</u>			
4th	no meeting	<u>January 2021</u>	
11th	Planning Consultative/Environment	7th	no meeting
18th	no meeting	14th	Planning Consultative/Environment
25th	Council	21st	Finance
		28th	Council
<u>July 2020</u>			
2nd	Environment	<u>February 2021</u>	
9th	Planning Consultative/Finance	4th	Planning Consultative
16th	no meeting	11th	no meeting
23rd	no meeting	18th	no meeting
30th	Council	25th	Council
<u>August 2020</u>		<u>March 2021</u>	
6th	Planning Consultative	4th	Planning Consultative/Environment
13th	no meeting	11th	Finance
20th	no meeting	18th	no meeting
27th	no meeting	25th	Council
<u>September 2020</u>		<u>April 2021</u>	
3rd	Planning Consultative/Environment	1st	Planning Consultative
10th	Finance	8th	no meeting
17th	no meeting	15th	Annual Public Parish Meeting
24th	Council	22nd	no meeting
		29th	Council
<u>October 2020</u>		<u>May 2021</u>	
1st	Planning Consultative	6th	Planning Consultative/Environment
8th	no meeting	13th	no meeting
15th	no meeting	20th	Annual Parish Council
22nd	Planning Consultative	27th	Planning Consultative/Finance
29th	Council		
<u>November 2020</u>		<u>June 2021</u>	
5th	no meeting	3rd	no meeting
12th	Planning Consultative/Environment	10th	no meeting
19th	Finance	17th	Planning Consultative/Environment
26th	Council	24th	Council